Schedule an Open Flex Test
Log into your MAP

- Go to enrollment.org and click on LOGIN in the top right corner of the webpage. This will direct you to the Member Access Portal page, where you can log in. Or click here.
- Enter your user name and password
Select the Testing link
Select Your Test Center & Click on Schedule a Test
Set Test Details

Select test type as Flex, select exam level, and indicate Open Flex. Then, indicate the number of test materials that will be needed and select a test date.
Set Test Details (Cont’d)

Then, select the test administrator and seating capacities for those with and without testing accommodations. Enter any special instructions, including start time, confirm your shipping address, and click Submit.
Confirmation

Review the confirmation to ensure everything is correct. If you made an error, click Delete Test and schedule the test again. Registration for this test will immediately be available to the public on ssat.org.

The New Test

Test Center Name
SSAT Academy

Test Type
Flex

Exam Level
Middle/Upper

Date
4/7/2016

Registration Deadline
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Accepts Special Accommodation
No

Special Accommodation Capacity
1

General Capacity
1

Total Capacity

Special Admission Ticket Instructions
Bring extra pencils!

Test Administrator
SSAT Staff

Administrator Cell Phone
555-1212

Administrator Email
lvoneuw@ssat.org

Shipping Address
862 Route 518
Skillman, NJ 08558
United States

Standard date test materials are shipped automatically and the test center is not responsible for placing an order.

Materials will be shipped 5 days prior to test unless otherwise indicated by SSATB.

Changes/cancellation of this test date is not permitted after the first student registers.
Notes

• If you do not order materials at the time of scheduling a test, remember to do so later allowing at least one week for processing and shipping.
• You may not cancel a test if there are any students registered.
• Monitor your roster online to see who is registered.